

GCC Registrant Guidance

Supplementary guidance for new registrants

**Guidance on completing your CPD Summary Report
on the GCC Portal**

Introduction

As explained in a recent [bulletin to recent graduates](#), those chiropractors who have (a) qualified within the last two years, and (b) registered with the GCC for the first time from 1 July 2021 are required to include a focus on six aspects of clinical governance in their CPD activities. There are:

1. Standards-based care (page 3)
2. Using evidence to inform practice (page 3)
3. Clinical audit (page 4)
4. Safety incident reporting and learning (page 4)
5. Patient recorded outcomes (PROMs)/patient experience measures (PREMs)_(page 5)
6. Reflective practice (page 5)

This guidance provides information on how to record these activities in section 3 (Learning Activities) of the MY CPD portal.

Reporting your clinical governance CPD activity in your GCC CPD return

Section 3 (Learning Activities) of the portal comprises a table with seven fields for each activity. For general CPD activities, the questions prompting your entries are generic and should simply be answered as posed. For your clinical governance CPD activities, we expect you to include specific information in the 3rd, 4th and 5th columns, as indicated in following tables.

Standards-based care

Format of the learning activity	Date: to and from	Subject or title: what was the learning activity about?	Explain what prompted you to undertake this activity with reference to your learning need/s	Comment on the quality of the learning activity – Give a few words to tell us how you felt about the learning once it had finished.	Learning alone or with others	Hours
Eg. 'Online learning'	A single date, or date range, is suitable here.	Eg. RCC Standards-Based Practice module – all about understanding and applying relevant clinical standards.	In this section, state the personal learning needs you identified having reflected on (a) your familiarity with published clinical standards that relate to chiropractic practice, and (b) your understanding of how these can be applied to your practice.	In this section, explain (a) what you learned about standards-based care, and (b) how you feel this has helped/will help you improve your practice.	Choose one.	Provide the number of hours spent on this activity.

Using evidence to inform practice

Format of the learning activity	Date: to and from	Subject or title: what was the learning activity about?	Explain what prompted you to undertake this activity with reference to your learning need/s	Comment on the quality of the learning activity – Give a few words to tell us how you felt about the learning once it had finished.	Learning alone or with others	Hours
Eg. 'Online learning'	A single date, or date range, is suitable here.	Eg. RCC Using Evidence to Inform Practice module – all about understanding and applying an evidence-based approach to practice	In this section, state the personal learning needs you identified having reflected on (a) your familiarity with the principles of evidence-based practice, and (b) your understanding of how an evidence-based approach impacts on patient care.	In this section, explain (a) what you learned about evidence-base practice, and (b) how you feel this has helped/will help you develop your ability to apply an evidence-based approach in your care planning.	Choose one.	Provide the number of hours spent on this activity.

Clinical audit

Format of the learning activity	Date: to and from	Subject or title: what was the learning activity about?	Explain what prompted you to undertake this activity with reference to your learning need/s	Comment on the quality of the learning activity – Give a few words to tell us how you felt about the learning once it had finished.	Learning alone or with others	Hours
Eg. 'Online learning'	A single date, or date range, is suitable here.	Eg. RCC Clinical Audit module – all about understanding and applying clinical audit.	In this section, state the personal learning needs you identified having reflected on (a) your understanding of the process of clinical audit, and (b) your experience of applying clinical audit in improving your practice since you joined the chiropractic register.	In this section, explain (a) what you learned about clinical audit, and/or (b) describe, and summarise the findings, of a clinical audit you have participated in since joining the register.	Choose one.	Provide the number of hours spent on this activity.

Safety incident reporting and learning

Format of the learning activity	Date to and from	Subject or title – what was the learning activity about?	Explain what prompted you to undertake this activity with reference to your learning need/s	Comment on the quality of the learning activity – Give a few words to tell us how you felt about the learning once it had finished.	Learning alone or with others	Hours
Eg. 'Online learning'	A single date, or date range, is suitable here.	Eg. RCC Safety Incident Reporting & Learning module – all about understanding and applying safety incident reporting & learning.	In this section, state the personal learning needs you identified having reflected on (a) your understanding of the process and importance of patient safety incident reporting and learning, and (b) your awareness of local and national systems of reporting.	In this section, explain (a) what you learned about safety incident reporting, and (b) how this has/will help you improve your practice in the best interests of patients.	Choose one.	Provide the number of hours spent on this activity.

Patient recorded outcomes (PROMs) / patient experience measures (PREMs)

Format of the learning activity	Date: to and from	Subject or title: what was the learning activity about?	Explain what prompted you to undertake this activity with reference to your learning need/s	Comment on the quality of the learning activity – Give a few words to tell us how you felt about the learning once it had finished.	Learning alone or with others	Hours
Eg. 'Online learning'	A single date, or date range, is suitable here.	Eg. RCC PROMs/PREMs learning module – all about understanding and applying safety incident reporting & learning.	In this section, state the personal learning needs you identified having reflected on (a) your understanding of the importance of collecting patient reported outcome and experience data, and (b) your familiarity with the commonly used, validated tools and means employed to collect and evaluate them.	In this section, explain (a) what you learned about PROMS & PREMS, and (b) how this has/will help you improve the quality of the services you provide.	Choose one.	Provide the number of hours spent on this activity.

Reflective practice

Format of the learning activity	Date: to and from	Subject or title: what was the learning activity about?	Explain what prompted you to undertake this activity with reference to your learning need/s	Comment on the quality of the learning activity – Give a few words to tell us how you felt about the learning once it had finished.	Learning alone or with others	Hours
Eg. 'Online learning'	A single date, or date range, is suitable here.	Eg. RCC Safety Incident Reporting & Learning module – all about understanding and applying safety incident reporting & learning.	In this section, state the personal learning needs you identified having reflected on (a) your understanding of the process and value of reflective practice, and (b) your understanding and application of the tools you can use to facilitate routine reflective practice.	In this section, explain (a) what you learned, and (b) how this has/will help you improve your practice in the best interests of patients.	Choose one.	Provide the number of hours spent on this activity.

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